

SDG #4: QUALITY EDUCATION

4.3.1. Free Access to Educational Resources

LIBRARY RESOURCES

<https://library.ajman.ac.ae/about-us>

Library Resource Access



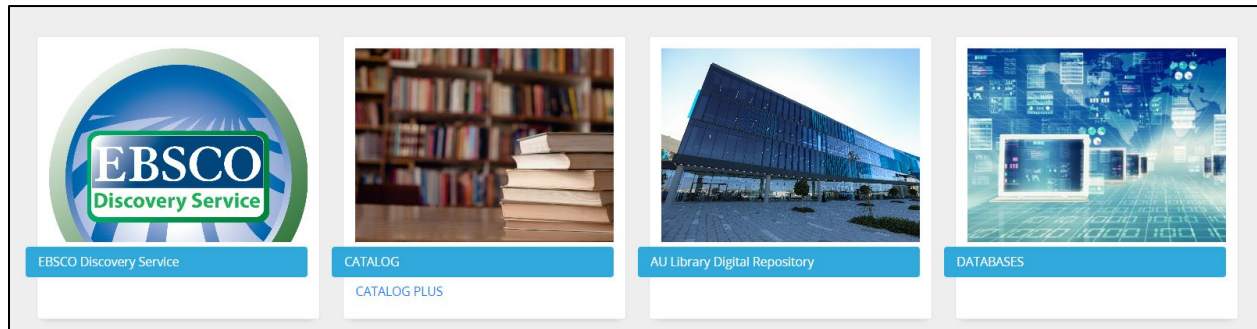
AU Library is the gateway to finding a wide range of resources and services to support the learning, teaching, and research needs of the University community. The Library offers quality research services and resources designed to meet the growing requirements of the University's diverse academic programs.

Currently, AU has two libraries – the Males Library and the Females Library in the Students Hub Building - serving AU students, faculty, staff, and external community users. Students and other users can use their iPads, laptops, smartphones, or library computers to study and search the Library's wide selection of books, e-books, journals, and databases. The Libraries also provide discovery tools, such as EDS, created to make the digital content more discoverable and easily accessible. A team of qualified Reference librarians can assist students and other users with their research.

Library collections include electronic resources of high-level scholarly works from the top international academic publishers in all disciplines. In addition to information resources, the Library provides a range of electronic services through a set of electronic forms on the Library homepage. These services include *Ask-A-Librarian* to answer reference questions online, Document Delivery to request articles and chapters not found in the Library's collection, Request a Library Instruction Session by faculty for their students, request new books for purchase, and give feedback on library services and resources. Other electronic services include the mobile library application for use on mobile devices.

AU Library follows the ACRL Standards, wherein access to library resources is provided online in a timely and orderly fashion. Onsite access to the Library is provided in a timely and orderly fashion. Non-print resources are accessible anytime, anywhere. The Library and the catalog for accessing its resources are organized using the AACR2 and the LCC. Online access to the Library's OPAC and e-resources is encouraged. Students and faculty are trained to access these resources from their labs and offices. Community users can ask for assistance using free access or in-campus library resources.

AU Library provides services for the benefit of the University community, including students, faculty, staff, and researchers, and where possible, will make these resources freely available to the broader community.



Circulation Services:

Users must present a valid ID to the Circulation desk staff or when using a Self-Check workstation to check out a loan item.

- a) AU students, faculty, and staff: University ID
- b) AUD University and CUCA students, faculty, and staff: valid ID showing their home institution's ID number and barcode.
- c) UAE Community Users: Library Membership ID.

The circulation desk is responsible for all transactions related to borrowing and returning books and periodicals, placing materials on reserve, recalling borrowed material, assessing fines, etc. Borrowing stops 30 minutes before closing time. Faculty members borrow 20 books per semester, postgraduate students borrow 20 books per semester, undergraduate students borrow 15 books per three weeks renewable for another three weeks, and AU administrative staff borrow 05 books per 3 weeks renewable for another three weeks. Community users borrow 03 books per 3 weeks, renewable for another three weeks. Renewals can be done over the phone, online, or in person.



Community Users Services & Resources

AU library will be open to all Ajman Emirate's community members, school students aged 15 and above, researchers from other universities, and all Ajman government employees.

Ajman University Library is pleased to invite all Ajman Emirate's community members, school students of age 15 and above, researchers from other universities, and all Ajman governmental employees to join AU Library membership under the following rules & terms:

Ajman University Library invites community members to conduct research at our campus by participating in our Community Borrowers program.

Community Borrowers provide a 500 AED deposit to establish a membership, allowing them to use most of the Library's resources subject to availability.

The 500 AED deposit is refundable.

When a user submits a completed form to cancel membership to Library staff and surrender the library card, they can refund their deposit.

Annual membership and Borrower Card fees are 50 Dirhams.

Community Borrowers may access the Internet and use the Library's online databases inside the Library following the AU Library Internet Access Policy and borrow items from the Library collection, excluding media and software.

Community Borrowers must abide by the guidelines posted at: <https://library.ajman.ac.ae/> - <https://library.ajman.ac.ae/circulation-services> - <https://library.ajman.ac.ae/computer-internet-use-policy> - <https://library.ajman.ac.ae/au-library-copyright-policy> -

These guidelines include respecting the rules and customs of the University and nation and the library timing for each gender.

Interested community members should complete the application for Community Borrower status and bring it with a photocopy of their EID and the 500 AED deposit to the university campus (Finance Office) to establish Community Borrower status.

Approved applicants will be issued a membership card for accessing the Library and borrowing materials on future visits.

It is preferred to pre-arrange a date and time to bring these items to ensure that the services of the cashier at the Finance Office will be available.

Using Online Resources

Open Access Resources are electronic research materials and resources made available to the general public, free of charge: data and datasets, books and articles, including scholarly research articles. This is not the same thing as public domain works or those items that have fallen out of copyright protection; open-access authors have chosen to share freely so that anyone can use the works legally without permission or fees.



Library circulation services to the Public

<https://library.ajman.ac.ae/circulation-services>

Computer and Internet Usage Policy for General Community

<https://library.ajman.ac.ae/computer-internet-use-policy>

Alums free access to Library resources

As part of its commitment to providing Quality education for all (SDG#4), the Office of Alumni Affairs extends all its alumni access to Library services at Ajman University. Kindly present your card during working hours to have free access.

<https://alumni.ajman.ac.ae/page/services>

Open access guides and resources at the Library:

<https://library.ajman.ac.ae/databases>

<http://digitalrepository.ajman.ac.ae:8081/xmlui/>



Open Access to Research Centers Articles

In line with AU's strategy to disseminate its research and scholarship to a wider community, and to enhance its contribution to the academic community and society, AU has developed an 'Open Access Article Processing Charge policy.' The policy aims to facilitate the publishing of high-quality research articles by AU researchers and their outside collaborators in open access journals. This will make our research more accessible, increasing its visibility, impact and citations for the benefit of researchers, university and society.

<https://www.ajman.ac.ae/en/research/research-at-au/info-for-research-collaborations>

Online Courses Access to Community

Ajman University's 2017-2022 Strategic Plan aims to promote "cutting-edge and innovative support services" to foster sustainable practices and promote "green" solutions. The specific objectives include:

- increasing the reliance on innovative and sustainable solutions in all areas;
- introducing smart and technology-based services;
- maintaining a green and paperless working environment;
- focusing on Artificial Intelligence in managing campus facilities; and,

- enhancing continuous improvement and innovation approaches as crucial success factors in doing business.

AU has made strides in being "green" within our desert environment. By "recycling" perceived obstacles into golden opportunities, we've established and promoted sustainable practices for our campus, classrooms, and community.

As part of its commitment to SDG #4 - Quality Education for All, Ajman University is committed to serving the internal and external community student body within the UAE region and beyond. Several school sessions are organized throughout the year to give students an understanding of different education concepts, ranging from – Medicine, Pharmacy, Financial tools, engineering techniques, new IT tools, etc.

Weekly, monthly, or ad-hoc learning sessions are organized at the University premises, schools, external locations, or online portals to provide thorough knowledge on the topic and make the student body aware of 21st-century skills. As knowledge-sharing, the learning resources are shared on the college page, and students can freely access them for future learning or knowledge enhancement.

All students and the general community can access these resources ***free of cost***.

College of Engineering and Information Technology organizes training on IT tools and new software for school students, charity organizations, and other ad-hoc events like Winter Fest. The course is available on the University website for the public, including course slides, PPTs, code sheets, practice exercises, and workshop recordings (if applicable).

These courses include, but are not limited to, Python training, LATEX training, Unity 3D game development, machine learning, etc.

<https://www.ajman.ac.ae/en/engineering/student-development-sessions-events>

Some of the events listed are:

<https://www.ajman.ac.ae/en/engineering/student-development-sessions-events/latex-workshop>

<https://www.ajman.ac.ae/en/engineering/student-development-sessions-events/python-workshop>

<https://www.ajman.ac.ae/en/engineering/student-development-sessions-events/unity-workshop>



College of Humanities and Sciences organizes training or workshops on various behavioral tools, digitalization trends, etc., to educate the external community on advancement in Psychology and Sociology. These workshops include, but are not limited to, Social skills, Communication skills, Mental Health, etc.

All students and the general community can access these resources ***free of cost***.

<https://www.ajman.ac.ae/en/chs/student-development-sessions-events>

Some of the events listed are:

<https://www.ajman.ac.ae/upload/files/chs/1. Behavioural and Social skills workshop.pdf>

<https://www.ajman.ac.ae/upload/files/chs/3. Effective Communication Skill.pdf>



Office of Sustainability (previously known as the Office of Environmental Health and Safety) also organizes several events to raise awareness among students and the external community on Sustainability, H&S measures, etc. These workshops or sessions are organized as part of University study or in conferences or schools. As knowledge-sharing, the learning resources are shared on the college page, and students can freely access them for future learning or knowledge enhancement.

All students and the general community can access these resources ***free of cost***.

<https://sustainablecampus.ajman.ac.ae/en/community/student-development-sessions-and-events>

Some of the events listed are:

<https://sustainablecampus.ajman.ac.ae/upload/files/sustainablecampus/Emergency Plan %26 Procedures Workshop.pdf>

<https://sustainablecampus.ajman.ac.ae/upload/files/sustainablecampus/Sustainable Development Goals and ESG in Higher Education.pdf>



Student Success Centre offers a variety of student-centered services to ensure academic excellence. From free tutoring and individualized academic coaching to seminars and workshops, the SSC will provide the tools and resources necessary to achieve its mission. Some sessions the center organizes yearly for new and continuing students are added here. Students can access these to understand the subject at a later stage:

All students and the general community can access these resources ***free of cost***.

<https://www.ajman.ac.ae/en/student-life/student-success-center/student-support-resources>

Some of the events listed are:

https://www.ajman.ac.ae/upload/files/ssc/2_ Examination Preparation Strategy Your Guide to Assessments.pdf

https://www.ajman.ac.ae/upload/files/ssc/1_ Bullying and its Impact on Academic Performance - Compatibility Mode.pdf

